



**Please provide course information with this application (prospectus)**

Please fill out personal details in BLOCK CAPS and ensure you write clearly

**Your details:**

**Name:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**Laboratory/Service Line:** \_\_\_\_\_

**Type of Contract:** **Permanent/Fixed Term** (contract expiry) \_\_\_\_\_ (delete as appropriate)

**Site:** **Bedford/Guy's/King's/St Thomas'/Francis House** (delete as appropriate)

**Work Email Address/Tel No:** \_\_\_\_\_

**Your development to date:** Provide a high level overview of your professional development including qualifications so far:

**Your future development:** Provide a high level overview of the direction you see your career moving, **rationale behind development needs, including benefits to you and the organisation:**

**Tell us about the specific course you want to take now (please fill out all fields):**

<b>Name of course:</b>		<b>Course Application Due Date:</b>	
<b>Institute:</b>			
<b>First Available Start and End Date:</b>		<b>Duration of Course:</b>	
<b>Next Available Start and End Date:</b>		<b>Number of Semesters:</b>	
<b>Full cost of course (100%):</b> <small>*in most cases Viapath will support 75% of the full cost</small>		<b>Cost per annum</b> (if cost is divided over years studied please outline): <b>Cost per semester:</b> <b>Payment Schedule:</b>	

**Method of Study (distance/ day release/ elearning etc):**

**This section is to be filled in by your Manager:**

**Line Manager Name:** \_\_\_\_\_

**Job Title:** \_\_\_\_\_

**Laboratory/ Service Line:** \_\_\_\_\_

**Site:** **Bedford/Guy's/King's/St Thomas'/Francis House** (delete as appropriate)

**Email Address/ Ext No:** \_\_\_\_\_

Does this development feature in the applicant's 2016 personal development plan? **Delete as appropriate** Yes/No

Have you considered the arrangements you will need to make to support the applicant with their development (eg. accommodating day release/ study leave etc.)? Yes/No

Please state here any further information in support of the application.

Line Manager Signature ..... Date .....

Service Delivery Manager Comments:

Service Delivery Manager Name .....

Service Delivery Manager Signature ..... Date .....

**Please note that this application will not be processed without the prospectus information.**

Send the completed application form to: [ViapathScientificLearningAndDevelopmentFund@viapath.co.uk](mailto:ViapathScientificLearningAndDevelopmentFund@viapath.co.uk)

**Closing date 31<sup>st</sup> May 2016**

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